Draft/6 March 2015/BH

**Draft Agenda**

**EAPN Executive Meeting**

**13/14 March 2015**

**Venue: Brussels**

There will be interpretation: EN/FR/ES

**Friday, 13th of March**

**Meeting starts at 9:00**

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| **1.** | **Welcome, Apologies, Agenda : 9.00 to 9.15****Chair: Sérgio Aires, President** |
|  | Related Document(s) | 1.1.Draft EXCO Agenda1.2. Minutes of the Executive Committee of November 2014 |
| Actions at Exco | * Welcome by Sérgio Aires and apologies
* Approval of Minutes of November 2014
* Matters arising
* Approval of the draft agenda
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**PART I: Information**

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| **2.**  | **Report of Activity: 9.15 – 10.00** **Chair: Sérgio Aires** |
|  | Related Documents |  2.1. Director’s Report – November 2014 thru February 15 and PP Presentation |
| Actions atEXCO | * Presentation by Barbara Helfferich, Director (including on recruitment/staff issues/report back from key meetings)
* Questions and Answers:
* Exchange between Secretariat/EXCO
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| **3.** | **Finances: 10.00 to 10.30****Chair: Peter Kelly** |
|  | Related Document(s) | 3.1. Update of the 2015 Budget3.2. Latest Update on 2014 Accounts |
| Actions at the EXCO | * Presentation by Barbara Helfferich – Update on Funding 2015 and Presentation of latest accounts 2014
* Questions and Answers:
* Barbara Helfferich/Philippe Lemmens/EXCO
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Coffee/tea break: 10.30 – 11.00

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| **4.** | **Report on EAPN Development and Fundraising Work 11.00 to 12.00****Chair: Letizia Cesarini Sforza** |
|  | Related Document(s) | 4.1. Membership Development Group – Report of the first meeting4.2. Update note on Implementation of EAPN Funding raising strategy  |
| Actions at the EXCO | * New Development Officer makes a short Presentation
* Sérgio reports on MDG
* Question and Answers on the work of the Membership Development Group
* Questions and answers on the Fund Raising including new projects
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| **5.** | **Preparation of the next PeP Meeting/Hearing in the European Parliament: 12.00 to 12.30****Chair: Sérgio Aires** |
|  | Related Document(s) | 5.1. Concept Note – hearing in the EP5.2.Minutes of the meeting of the National Co-ordinators |
| Actions at the EXCO | Fintan reports* Back from the meeting of national Co-ordinators
* On development on funding
* Preparations of a PeP hearing in the European Parliament
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**Lunch: 12.30 to 14.00**

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| **6.** | **Policy EUISG Update: 14.00 to 14.30****Chair: Sérgio Aires** |
|  | Related Document(s) | 6.1. PP Presentation6.2 EUISG Work Programme |
|  | Actions at the EXCO |  Sian or Member of the Steering Group* Questions and Answers
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**PART II: STRATEGIC DISCUSSION**

**Coffee/tea break 15.30-16.00**

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| **7.** | **Workshop: EAPN Strategic Plan 2015-2018: Objectives and Indicators: 14.30 to 15.30 and 16.00 to 17.00****Chair: Sérgio Aires** |
|  | Related Document(s) | 7. Draft Proposal: Objectives and Indicators |
| Actions at Exco | * Introduction by Sérgio Aires
* Workshop facilitated by JM Fresno
* Fix timetable for consultation
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**Saturday, 14th of March 2015**

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| **8.** | **EAPN’s Strategic Congress: Preparations: 9.30 to 11.00**  |
|  | Related Document(s) | 8. Draft Agenda of the Strategic Congress |
| Actions at Exco | * Decisions on Agenda and Proceedings
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**Coffee/tea break: 11.00 to 11.30**

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| **9.** | **Preparations for the GA 2015****11.00 – 12.30** |
|  | Related Document(s) | 9.1 Draft Agenda for the GA9.2 General Draft Procedure Document9.3 Draft Procedure for the Election of a new Bureau9.4.Draft Amendments to the Standing Orders of the GA |
| Actions at Exco | * Carlos Susías presents a proposal for the election
* Clarifying whether there is a need to amend the existing Standing Orders for the GA
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**Lunch: 12.30 to 14.00**

**PLENARY SESSION - TTIP**

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| **10.** | **TTIP: Proposal for further work: 14.00 to 16.30** |
|  | Related Document(s) | Presentation by Alexander Kraake on the basis of a paper prepared by Stephan Backes |
| Actions at Exco | Workshop discussion on the basis of a paper prepared by Alexander. Alexander will present background info as well as a proposal for a general position of EAPN – to be discussed in the workshopRoom should also be given to allow networks to contribute what they are doing. Some proposals on possible actions and alliance building at European level. |

**Coffee/tea break 15.00-15.30**

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| **11.** | **AOB: 16.30-17.00** |
|  |  | Date of next meeting, evaluation etc |