**EU INCLUSION STRATEGIES GROUP**

**STEERING GROUP: Role and Election Procedure**

**2 July 2015**

The EU ISG is coordinated by a small Steering Group of interested individuals, who are appointed by the EU ISG members.

The current Steering Group was appointed in February 2012, and was composed of **Paul Ginnell** (IE), **Sonja Leemkuil** (NL), **Sebastian Năstuţă** (RO) and **Liz Gosme** (EO – FEANTSA). As of 2014, Sebastian Năstuţă (RO) was replaced by **Graciela Malgesini (ES)**, while Liz Gosme bu **Catherine Mallet (Eurodiaconia)**, who subsequently stepped down.

The mandate of the current Steering Group is expiring in 2015, which means elections will be organised to appoint a new Steering Group of the EU ISG before the end of the year

In this document, we set out the proposed role of the Steering Group and the election procedure to be followed.

**COMPOSITION**

The Steering Group consists of a maximum of 4 members. It is recommended that 3 come from National Network and one from a European Organisation in membership of EAPN.

**ROLE AND RESPONSABILITIES**

**Overarching**

Work together with the Secretariat to ensure the EU Inclusion Strategies Group reaches its agreed objectives, as reflected in the EAPN Strategic Plan, the Europe 2020 and Cohesion Advocacy Strategy, and the Work Programme (2015-2018).

**Specific**

1. Plan and prepare together the agenda for the meetings, to ensure delivery on work programme objectives, responding to members’ needs, together with the Secretariat.
2. Jointly chair the meetings and facilitate active participation of all.
3. Ensure follow up from agreed action points and facilitate progress on the objectives and membership exchange between meetings.
4. Act as representatives of the EU ISG in external conferences and meetings, as relevant.
5. Decide on the membership of the two Policy Task forces mandated by the EU ISG.

**MANDATE**

The mandate of the Steering Group is normally for a duration of three years. This overlaps with the mandate of the Executive Committee (including Bureau and President) and the duration of the Strategic Plan (2015-2018).

**ELIGIBILITY**

The EU ISG, in its composition for the next 3 years, will meet for the first time in July 2015 in Bilbao. Only EU ISG members confirmed by their National Network / European Organisation are eligible to stand for Steering Group Membership.

The only additional criterion is a commitment to the objectives of EAPN and the EU ISG, and readiness to work collaboratively with the other members of the Steering Group and the Secretariat, to actively engage members to deliver on the agreed Work Programme activities, as highlighted above. Ideally, the Steering Group will reflect geographical and gender balance.

**NOMINATION**

An e-mail will be sent asking for nominations to the EU ISG, together with this procedure note. Members should discuss with their network or organisation whether they want to **nominate themselves** for the post.

If you wish to **nominate another person on the EU ISG, who you think would make a good contribution,** this is also possible, and the Secretariat will check availability and willingness to stand with the nominee in question.

Members are asked to inform the Secretariat (sian.jones@eapn.eu) before **15 September 2015** of their desire to stand, or of their nominations for another EU ISG colleague.

**VOTING PROCEDURE**

A short session, presenting this background note and introducing the candidates, will take place during the October meeting of the EU ISG. Voting will take place during the meeting, and the exact voting procedure will be communicated to you in advance.