Draft/6 March 2015/BH

**Draft Agenda**

**EAPN Executive Meeting**

**13/14 March 2015**

**Venue: Brussels**

There will be interpretation: EN/FR/ES

**Friday, 13th of March**

**Meeting starts at 9:00**

|  |  |  |
| --- | --- | --- |
| **1.** | **Welcome, Apologies, Agenda : 9.00 to 9.15**  **Chair: Sérgio Aires, President** | |
|  | Related Document(s) | 1.1.Draft EXCO Agenda  1.2. Minutes of the Executive Committee of November 2014 |
| Actions at Exco | * Welcome by Sérgio Aires and apologies * Approval of Minutes of November 2014 * Matters arising * Approval of the draft agenda |

**PART I: Information**

|  |  |  |
| --- | --- | --- |
| **2.** | **Report of Activity: 9.15 – 10.00**  **Chair: Sérgio Aires** | |
|  | Related Documents | 2.1. Director’s Report – November 2014 thru February 15 and PP Presentation |
| Actions at  EXCO | * Presentation by Barbara Helfferich, Director (including on recruitment/staff issues/report back from key meetings) * Questions and Answers: * Exchange between Secretariat/EXCO |

|  |  |  |
| --- | --- | --- |
| **3.** | **Finances: 10.00 to 10.30**  **Chair: Peter Kelly** | |
|  | Related Document(s) | 3.1. Update of the 2015 Budget  3.2. Latest Update on 2014 Accounts |
| Actions at the EXCO | * Presentation by Barbara Helfferich – Update on Funding 2015 and Presentation of latest accounts 2014 * Questions and Answers: * Barbara Helfferich/Philippe Lemmens/EXCO |

Coffee/tea break: 10.30 – 11.00

|  |  |  |
| --- | --- | --- |
| **4.** | **Report on EAPN Development and Fundraising Work 11.00 to 12.00**  **Chair: Letizia Cesarini Sforza** | |
|  | Related Document(s) | 4.1. Membership Development Group – Report of the first meeting  4.2. Update note on Implementation of EAPN Funding raising strategy |
| Actions at the EXCO | * New Development Officer makes a short Presentation * Sérgio reports on MDG * Question and Answers on the work of the Membership Development Group * Questions and answers on the Fund Raising including new projects |

|  |  |  |
| --- | --- | --- |
| **5.** | **Preparation of the next PeP Meeting/Hearing in the European Parliament: 12.00 to 12.30**  **Chair: Sérgio Aires** | |
|  | Related Document(s) | 5.1. Concept Note – hearing in the EP  5.2.Minutes of the meeting of the National Co-ordinators |
| Actions at the EXCO | Fintan reports   * Back from the meeting of national Co-ordinators * On development on funding * Preparations of a PeP hearing in the European Parliament |

**Lunch: 12.30 to 14.00**

|  |  |  |
| --- | --- | --- |
| **6.** | **Policy EUISG Update: 14.00 to 14.30**  **Chair: Sérgio Aires** | |
|  | Related Document(s) | 6.1. PP Presentation  6.2 EUISG Work Programme |
|  | Actions at the EXCO | Sian or Member of the Steering Group   * Questions and Answers |

**PART II: STRATEGIC DISCUSSION**

**Coffee/tea break 15.30-16.00**

|  |  |  |
| --- | --- | --- |
| **7.** | **Workshop: EAPN Strategic Plan 2015-2018: Objectives and Indicators: 14.30 to 15.30 and 16.00 to 17.00**  **Chair: Sérgio Aires** | |
|  | Related Document(s) | 7. Draft Proposal: Objectives and Indicators |
| Actions at Exco | * Introduction by Sérgio Aires * Workshop facilitated by JM Fresno * Fix timetable for consultation |

**Saturday, 14th of March 2015**

|  |  |  |
| --- | --- | --- |
| **8.** | **EAPN’s Strategic Congress: Preparations: 9.30 to 11.00** | |
|  | Related Document(s) | 8. Draft Agenda of the Strategic Congress |
| Actions at Exco | * Decisions on Agenda and Proceedings |

**Coffee/tea break: 11.00 to 11.30**

|  |  |  |
| --- | --- | --- |
| **9.** | **Preparations for the GA 2015**  **11.00 – 12.30** | |
|  | Related Document(s) | 9.1 Draft Agenda for the GA  9.2 General Draft Procedure Document  9.3 Draft Procedure for the Election of a new Bureau  9.4.Draft Amendments to the Standing Orders of the GA |
| Actions at Exco | * Carlos Susías presents a proposal for the election * Clarifying whether there is a need to amend the existing Standing Orders for the GA |

**Lunch: 12.30 to 14.00**

**PLENARY SESSION - TTIP**

|  |  |  |
| --- | --- | --- |
| **10.** | **TTIP: Proposal for further work: 14.00 to 16.30** | |
|  | Related Document(s) | Presentation by Alexander Kraake on the basis of a paper prepared by Stephan Backes |
| Actions at Exco | Workshop discussion on the basis of a paper prepared by Alexander. Alexander will present background info as well as a proposal for a general position of EAPN – to be discussed in the workshop  Room should also be given to allow networks to contribute what they are doing. Some proposals on possible actions and alliance building at European level. |

**Coffee/tea break 15.00-15.30**

|  |  |  |
| --- | --- | --- |
| **11.** | **AOB: 16.30-17.00** | |
|  |  | Date of next meeting, evaluation etc |