

Decisions and Actions Points from May 2017

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| **Decision** |
| **D1. We will keep recordings of future Bureau calls on the server, and they will be shared with Bureau members who are unable to participate in the calls.** |
| **D2. The following dates of Bureau meetings were agreed for 2017:**• 6 June webinar, 11 – 12 30 CET • 4 July webinar, 11 – 12 30 CET • 4-5 September face to face meeting • 3 Oct, webinar, 11 – 12 30 CET • 14 Nov, webinar, 11 – 12 30 CET• 5 Dec, webinar, 11 – 12 30 CET |
| **D3. EAPN Spain will join the cluster group on FEAD** |
| **D4. Carlos Sergio and Vilborg will lead EAPN’s Future of Europe discussions** |
| **D5. Carlos and Maria will be part of the Fundraising Committee of the Ex Co** |
| **D6. For such events (Policy Conference), we should be aiming for a higher level of political representation**  |
| **D7. We will prioritize our advocacy work in the future, producing less but doing more with it.** |
| **D8. Communications and network development are a crucial component of advocacy, and will be treated as such in the FPA process and future strategies.** |
| **D9. We will prioritize PeP work, notably by trying to ensure staff support to this side of the work.** |
| **D10. The Director will look closely at the 1.5% annual increase, when reviewing the salary grid. Legal advice on this should be sought. A cap should be put on this annual increase.** |
| **D11. We will propose 6000 euros for 2 NNs rather than 4000 for 3. (EAPN Fund)** |
| **D12. A draft of the FPA application will be shared with the Ex Co, asking them to consult internally before responding.** |
| **D13. Welsh colleagues should work through EAPN UK in the first instance (re. creating EAPN Wales)** |
| **D14. Given the priority placed on membership development, this will be a standing item on the Bureau’s agenda.** |
| **D15. Vilborg is the bureau member who leads on EAPN’s relationship with EOs**  |

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| **Action point** | **Responsible** | **Deadline** |
| **A1. Follow up previous action point on the evaluation.** | **Leo** | **End May 2017** |
| **A2. Send outlook invitations to Bureau members.** | **Leo** | **19 May 7017** |
| **A3. Send Sigrid dates for summer holidays.**  | **Bureau members** | **End May 7017** |
| **A4. Take forward the work on the FEAD cluster, starting with the ToR and a discussion to finalise this in advance of the Ex Co.** | **Magda and Vilborg, with the Steering Committee** | **End May** |
| **A5. Finalise the ToR of the ESF cluster and the questionnaire**  | **Sergio and Carlos** | **Late May** |
| **A6. Follow up with EAPN France about an Ex Co meeting next year** | **Leo** | **End May** |
| **A7. Draft ToR of Funding Committee , share with Ex Co and invite members to indicate an interest.** | **Leo, with Carlos and Maria** | **Before June Ex Co** |
| **A8. Prepare Future of Europe discussions at next Ex Co (background paper / key questions / recommendations?)** | **Carlos Sergio and Vilborg** | **End May** |
| **A9. Draft an Ex Co agenda for discussion with the Bureau. It should include FEAD and ESF sessions, Financing for social protection work, MAFF work, Future of Europe paper and Social Pillar, EU Funding.** | **Leo and Bureau** | **Agenda and papers to be shared by 7 June**  |
| **A10. Invite President Tajani’s cabinet and other high level individuals.**  | **Leo** | **19 May**  |
| **A11. Draft the background paper** | **Sian** | **12 May** |
| **A12. Provide feedback on the background paper** | **Reference Group** | **22 May** |
| **A13. Follow up the work on the Social Pillar via the EUISG.**  | **Sian** | **Ongoing**  |
| **A14. Investigate possibility of advocacy briefing at a Permanent Representative** | **Leo and Sergio** | **End June? (Depends on date of our output)** |
| **A15. Develop objective criteria by which we can judge whether we should join a call for a project.**  | **Leo** | **End August** |
| **A16. Investigate possibility of advocacy briefing at a Permanent Representative** | **Leo and Sergio** | **End June? (Depends on date of our output)** |
| **A17. Take forward these conversations, with the aim of having a discussion in June about salary grids and the 1.5% raise.**  | **Leo, Peter and Jasmine** | **End May** |
| **A18. Check whether there was some money left over from Hungarian Presidency**  | **Leo, Philippe and Fintan** | **End May** |
| **A19. Start working on the FPA application, drafting the parts which are likely to be similar to the previous application form.**  | **Leo** | **End May** |
| **A20. Prepare a brief report on the MASS for each Bureau meeting.**  | **Magda** | **Ongoing** |
| **A21. Ensure the development area of the website is updated.** | **Magda and Rebecca** | **End May** |
| **A22. Agree a process for the 2018 MASS** | **Magda and MDG** | **End June** |
| **A23. Ask for an informal report from Fintan re. The Peace Institute’s participation in EMIN2 in September 2017, with a recommendation on whether they would be a good EAPN national network.** | **Leo and Fintan** | **September**  |
| **A24. Consider and respond to the Migration Task Force’s request for a capacity building session in October.** | **MDG** | **Early June** |
| **A25. Discuss follow up steps, ways forward, following the meeting with EOs.**  | **Vilborg, Leo and Magda** | **End May** |
| **A26. Add 9 May (Europe Day) into the 2018 planning calendar and get a shared action (political press work or breakfast briefing?), which can be highlighted at the national level?**  | **Leo, Rebecca, supported by Sergio and Carlos** | **End September** |
| **A27. Saviour to send reimbursement paperwork to Treasurers, with Leo and Philippe in CC.** | **Saviour** | **Mid May** |
| **A28. Make a decision** | **Treasurers** | **End May** |